

OREGON
HAZARDOUS SUBSTANCE
ANNUAL SURVEY REPORT
2000



Department of Oregon State Police
Office of State Fire Marshal
Hazardous Substance Information System
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SECTION I

SUMMARY OVERVIEW

SUMMARY OVERVIEW

Introduction

The Office of State Fire Marshal (OSFM) annually surveys Oregon businesses and industries as authorized in Oregon's Community Right to Know and Protection Act (ORS 453.307 through 453.402). The Hazardous Substance Information System identifies hazardous substances that are used, stored, manufactured and/or disposed of at business sites in Oregon. The Act requires businesses and industry to provide demographic information and report hazardous substances at or above reportable quantities. Businesses possessing reportable quantities of hazardous substances are required to report specific information including the chemical name, maximum amount and storage location. These businesses are also required to notify the OSFM within 30 days of any substantive changes that occur at the facility.

This report summarizes the information gathered in the annual Hazardous Substance Information Survey sent to business and industry in 2000.

The 1985 Oregon Legislature created the Community Right to Know program to provide information on hazardous substances within our state. The program operates to meet the following considerations of the Legislature:

1. The public's health and safety may be endangered by a lack of knowledge about hazardous substances located within this state.
2. Information on the use of hazardous substances in this state should be made readily available to members of the public, allowing them to take measures to protect themselves against dangers posed to health and safety.
3. Emergency service personnel must know what types and amounts of hazardous substances are present within this state and where they are located in order to properly protect human life and property.
4. A need exists to coordinate and make available to emergency service personnel information about the nature and amount of hazardous substances in Oregon.
5. Access by emergency service personnel to information about hazardous substances assures better protection of homes and recreational facilities, increases safety in the place of employment, improves liveability and allows more control over emergency situations.

6. By filling out the State Fire Marshal's Hazardous Substance Information Survey each year, employers meet Federal Community Right to Know requirements under SARA Title III, Sections 302, 311, and 312.

Reporting Criteria

The companies required to complete the survey are those companies that are not listed in the Standard Industrial Classification (SIC) codes in the Oregon Administrative Rules (OAR). Covered SICs, or SICs needing to complete and return a survey, include businesses and industries possessing, or likely to possess, substances in quantities that are large enough to require reporting under Oregon law. The OARs have listed the exempt SICs (since that list is much shorter than covered SICs). Examples of exempt SICs are: 0111-0191 (field crops), 1521 (general contractor single-family houses), 4482 (Ferries), 5021 (wholesale distributor of furniture), 5311 (department stores), 6011 (federal reserve banks), 6231 (security and commodity exchanges), 7021 (rooming and boarding houses), and 7371 (computer programming services).

“Hazardous substances” are defined as:

1. Any substance designated as hazardous by the Director of the Department of Consumer and Business Services or by the State Fire Marshal.
2. Substances for which Oregon Occupational Safety and Health Administration (OR-OSHA) requires the manufacturer to create a Material Safety Data Sheet (MSDS).

A company must annually fill out a State Fire Marshal Hazardous Substance Information Survey if it is within a covered SIC code. Any substance that requires a MSDS and meets the following criteria must be reported:

1. Companies must report on the survey any poison or explosive they have equal to or greater than:
 - 5 gallons if it is a liquid
 - 20 cubic feet if it is a gas
 - 10 pounds if it is dry or solid
2. Companies must report any quantity of radioactive substances including radioactive wastes. EXCEPTION: Sealed source radioactive materials, as defined by OAR 333-100-055(71), contained in smoke detectors, survey equipment and small laboratory testing equipment, are not required to be reported.
3. Otherwise, companies must report any substance requiring a MSDS that they have equal to or greater than:
 - 50 gallons if it is a liquid
 - 200 cubic feet if it is a gas
 - 500 pounds if it is dry or solid

The staff of the Oregon Community Right to Know program identifies companies that are not reporting and adds them to the system. They do this through a statewide referral program. Referrals come from fire departments, on-site visits, citizen suggestions, Employment Department and mail audits of companies.

Reporting Change for 2001

On December 31, 2000, a change in the Oregon Community Right to Know Protection Act went into effect. ORS 453.376 requires Oregon businesses and governmental facilities possessing or holding a reportable quantity of hazardous substances, and not already submitting an annual Hazardous Substance Information Survey, to notify the Office of State Fire Marshal. Previously these facilities did not have to notify the OSFM that they had reportable quantities of hazardous substances unless the OSFM notified them that they were required to report. The Office of State Fire Marshal will continue to seek out facilities that are required to report. Facilities already reporting under the hazardous substance information system are not affected by the change.

This change occurred due to the passage of House Bill 2431 during the 1999 Legislative session. The intent of the bill is to improve public access to information regarding hazardous substances that are used, stored, manufactured, and disposed of throughout the state. The reason for the legislation remains clear: to provide emergency planners, emergency responders and the public with information about hazardous substances that are present within our communities.

If a facility has not previously received the Office of State Fire Marshal's Hazardous Substance Information Survey and they believe their business possesses reportable quantities of hazardous substances, they need to call the Hazardous Substance Information Hotline, 503-378-6835, Monday through Friday between the hours of 8 AM and 5PM for assistance.

Data Collection and Distribution

The 2000 surveys were mailed out monthly starting in February 2000 and ending in October 2000. The distribution of surveys to facilities each month is determined by the county the facility is located in. The chart below shows the county distribution for each month.

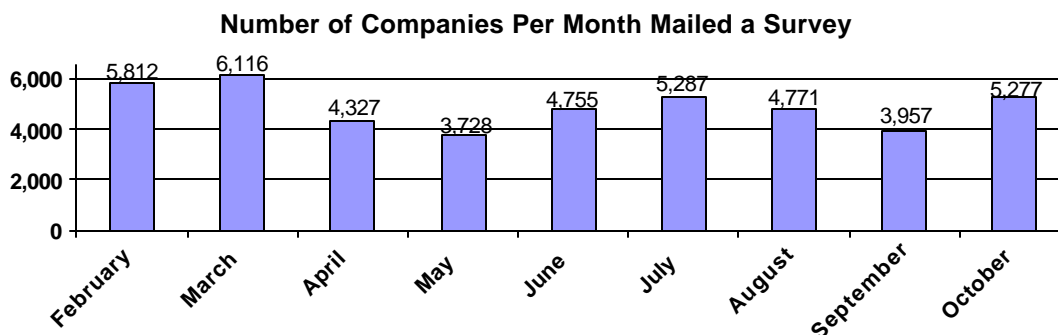
<u>February</u>			
Baker	Crook	Gilliam	Grant
Harney	Jefferson	Klamath	Lake
Malheur	Morrow	Sherman	Umatilla
Union	Wallowa	Wasco	Wheeler
<u>March</u>			
Deschutes	Marion	Polk	
<u>April</u>			
Coos	Curry	Jackson	Josephine
<u>May</u>			
Benton	Douglas	Linn	
<u>June</u>			
Lane	Lincoln		
<u>July</u>			
Clackamas	Hood River	Yamhill	
<u>August</u>			
Tillamook	Washington		
<u>September</u>			
Columbia	Multnomah (Zip Codes greater than or equal to 97217)		
<u>October</u>			
Clatsop	Multnomah (Zip Codes less than 97217)		

The first priority, once data entry is completed, is sending detailed and summary information to local fire departments. This information helps emergency service personnel better serve and protect the community. The information allows agencies to do pre-planning which can be a crucial step in protecting human life and property in an emergency.

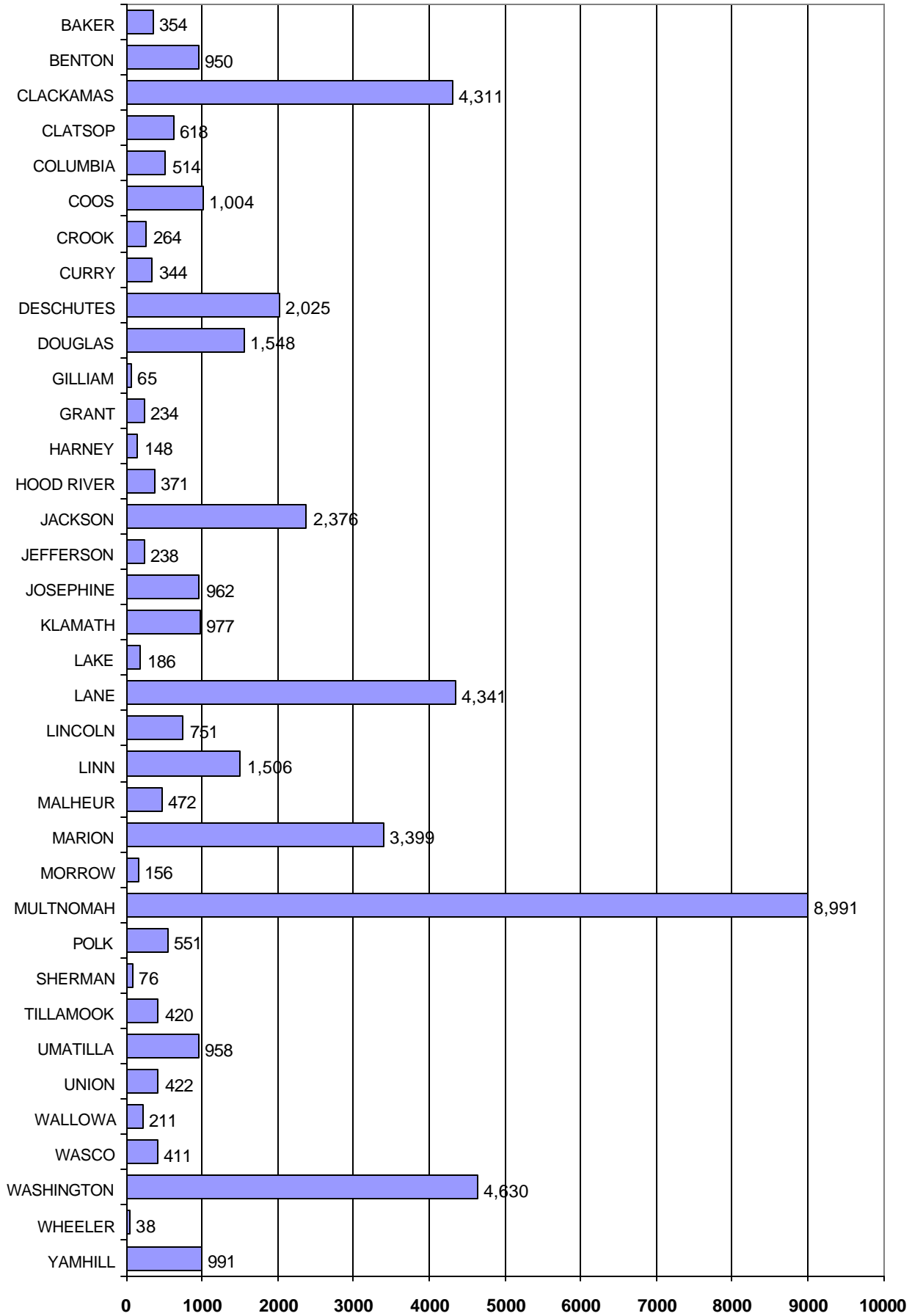
Detailed and summary information is also sent to various agencies; e.g., local emergency planning groups, county health agencies, and emergency managers. All information, except hazardous substance location data and the emergency contact persons nighttime phone number, is considered accessible to the public under Oregon's Community Right to Know and Protection Act.

The information gathered is also available via the internet at www.sfm.state.or.us.

Follow up visits to fire departments are made throughout the year to offer training, check on the utilization of information within fire districts, and gather suggestions.



Number of Companies Per County Mailed a Survey

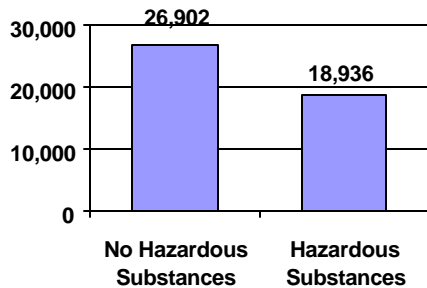


SECTION II

DATA ANALYSIS

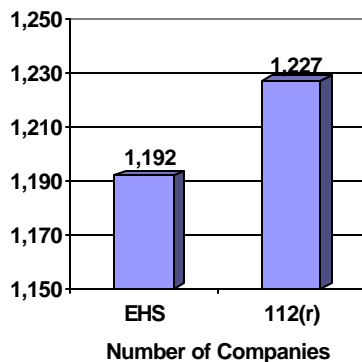
STATEWIDE

Number of Oregon Companies Reporting Hazardous Substances



Total Number of Companies Reporting.....45,838
 Companies Reporting Hazardous Substances 18,936
 Companies Reporting No Hazardous Substances..... 26,902

112(r) and EHS Companies



Section 112(r) – Clean Air Act

Requirements were passed as part of the Clean Air Act (CAA) Amendments of 1990 in Section 112(r), Prevention of Accidental Releases. They are also referred to as Risk Management Plans. The purpose of these requirements is to help prevent accidental releases of certain toxic and flammable substances, minimize the effects of releases, and develop procedures to inform the public and local agencies responsible for responding to accidental releases. Approximately 2.5% of the companies submitting the Hazardous Substance Information Survey have identified themselves as being subject to the reporting requirements of Section 112(r) of the Clean Air Act.

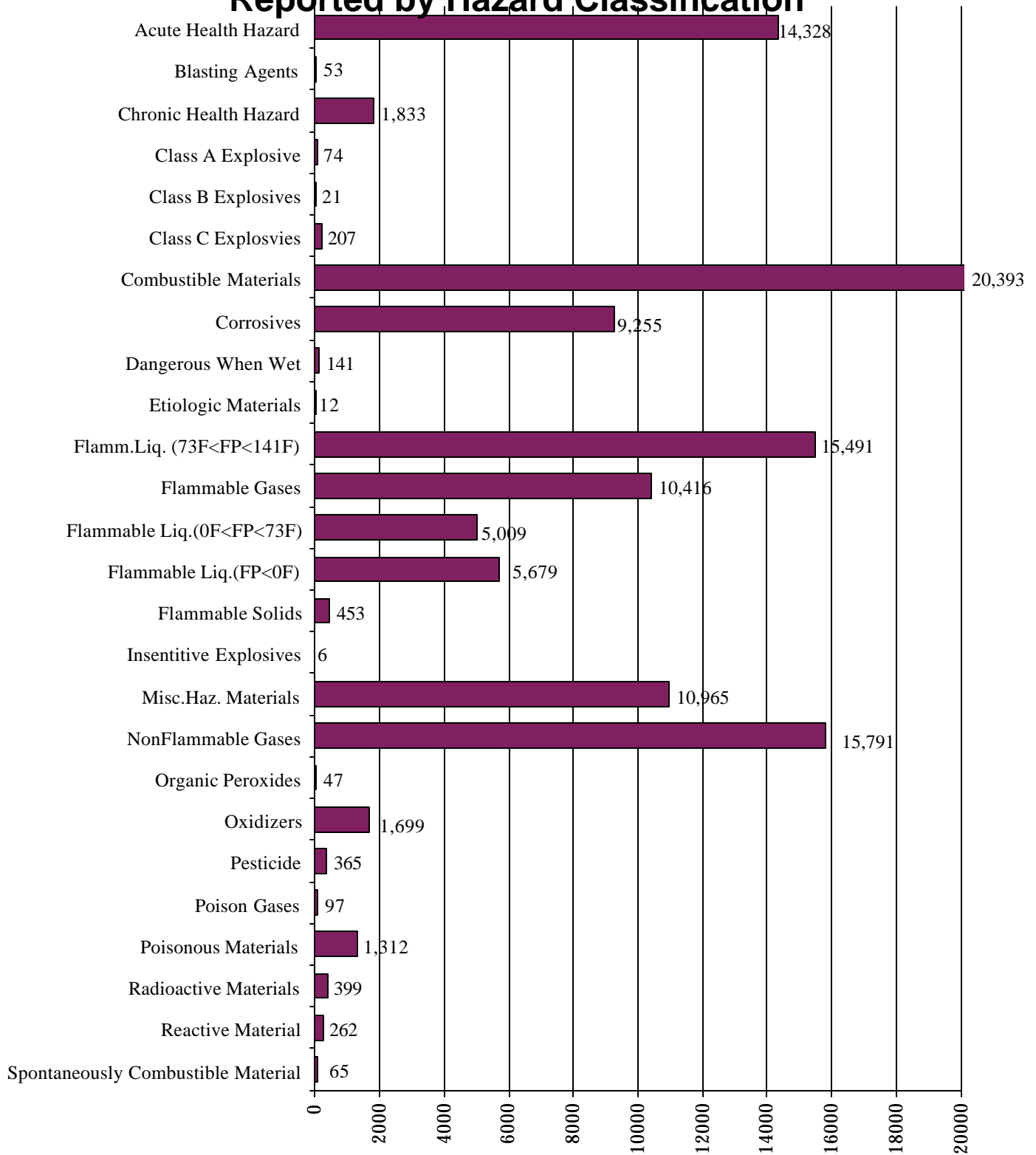
If you have questions about specific 112(r) reporting requirements: contact the Environmental Protection Agency (EPA) Emergency Planning and Community Right To Know Hotline (800) 424-9346, Monday through Friday 9 AM to 6 PM, Eastern Time, OR Lisa McArthur, EPA, (206) 553-0383 OR visit the CEPPPO home page in the World Wide Web at: <http://www.epa.gov/swercepp/>.

Section 302 – Extremely Hazardous Substances (EHS)

Companies that have chemicals present at any one time that are listed as Extremely Hazardous Substances (EHS) and meet or exceed specified Threshold Planning Quantity (TPQ) by the EPA as required by the Emergency Planning and Community Right to Know Act (EPCRA) are subject to report. The selection criteria for an EHS is based on acute lethal toxicity. The chemicals designated as EHS are identified in 40 CFR part 355. Approximately 2.5% of the companies submitting the Hazardous Substance Information Survey have identified themselves as meeting these requirements.

If you have questions about specific EHS reporting requirements: contact the Environmental Protection Agency (EPA) Emergency Planning and Community Right To Know Hotline (800) 424-9346, Monday through Friday 9 AM to 6 PM, Eastern Time. You can also find EHS information and a list of EHS and their TPQ at the EPA web site: <http://www.epa.gov/swercepp/ehs/ehsalph.html>.

Total Number of Hazardous Substances Reported by Hazard Classification



Hazard classifications are assigned as each substance is reported. This helps fire departments, emergency planners, and the public understand the hazards of a specific chemical.

Hazardous Substances Reported in Quantities Over 1 Million Pounds, Gallons or Cubic Feet

In 2000, there were 188 unique chemicals that were reported in this quantity range.

ADHESIVES	FERTILIZER 20-0-0-5	PERLITE NA66
ALUMINA	FERTILIZER 21-0-0	PETROLEUM COKE
ALUMINUM	FERTILIZER 21-0-0-24	PHENOL
ALUMINUM HYDROXIDE	FERTILIZER 46-0-0	PHOS BRONZE C510, C521
ALUMINUM INGOTS	FERTILIZER MIXTURE	PHOSPHOR BRONZE ALLOYS
ALUMINUM MOLTEN	FERTILIZER UREA	PITCH COAL TAR
AMMONIA	FLY ASH	PLY VENEER
AMMONIUM NITRATE	FOAM A/100 SERIES A	POLYETHYLENE
AMMONIUM PHOSPHATE	FOAM B/100 SERIES B	POLYETHYLENE LOW DENSITY
AMMONIUM PHOSPHATE MONOBASIC	FORMALDEHYDE	POLYETHYLENE PELLETS
AMMONIUM POLYPHOSPHATE	FUEL OIL	POLYETHYLENE RESIN
AMMONIUM POLYPHOSPHATE 10-34-0	GASOLINE	POLYSTYRENE
AMMONIUM SULFATE	GASOLINE, REGULAR UNLEADED	POLYVINYL CHLORIDE RESIN
AMMONIUM SULFATE FERTILIZER	GASOLINE, UNLEADED	PORTLAND CEMENT
ANHYDROUS AMMONIA	GREEN LIQUOR	PORTLAND CEMENT TYPE III
ARGON LIQUID	GRITS & DREGS	POTASH
ASBESTOS	GROUND LIMESTONE	POTASSIUM CHLORIDE
ASPHALT	GYPSUM	QUICKLIME
ASPHALT CHARGE STOCK	HIGH DENSITY POLYETHYLENE	RECYCLED GLASS
ASPHALT EMULSION	HVI BASE OILS	REFRACTORY BRICK
ASPHALT LIQUID	INDUSTRIAL OIL	ROOFING ASPHALT
AVIATION FUEL 100LL	JET A AVIATION FUEL	ROOFING GRANULES
AVIATION GASOLINE	JET FUEL	SALTCAKE
BLACK LIQUOR	JP-8 JET FUEL	SAND
BLUE SHIELD 23	K-MAG	SARIN
BUNKER C FUEL OIL	KAOLIN CLAY	SAWDUST/SHAVING
CALCINED COKE	KINGSFORD CHARCOAL BRIQUETTES	SCRAP STEEL CARBON & ALLOY
CALCIUM CARBONATE	LEAD ACID BATTERIES-DRY	SILICA SAND
CALCIUM HYDROXIDE	LEAD ACID BATTERIES-WET	SILICON SOLID
CARBON ANODE BUTTS	LEAD ALLOYS AND SCRAP	SODA ASH
CCA TYPE C	LEAD OXIDE	SODIUM CHLORIDE
CEMENT	LIME SLUDGE	SODIUM HYDROXIDE
CHARCOAL	LIMESTONE	SODIUM SULFATE
CHEMONITE (ACZA) SOLUTION	LIQUID P.F. RESIN	TALC
CHLORINE	LIQUOR BLACK WEAK	TI-PURE R-900
CHLORINE DIOXIDE	LIQUOR GREEN	TITANIUM TETRACHLORIDE
COAL	LIQUOR WHITE	TOLUENE
COAL ANTHRACITE	LUBE OIL BLENDING ADDITIVES	TYPE S MORTAR
COAL TAR PITCH	LUBRICATING OIL	UN-32/NS-1 10-34-0
COKE	MARINE DIESEL OIL	UNLEADED GASOLINE
COKE CALCINED PETROLEUM	MATCHLIGHT	UREA
CONCRETE SAND	METHANOL	UREA 46-0-0 FERTILIZER
CONTIG SITE-ZINC INGOTS	METHYL ALCOHOL	UREA AMMONIUM NITRATE SOLUTION
CRUDE OIL	MONO AMMONIUM PHOSPHATE	UREA FERTILIZER
DIATOMACEOUS EARTH	MONO AMMONIUM PHOSPHATE 11-52-0	UREA FERTILIZER GRADE
DIESEL	MONO-AMMONIUM PHOSPHATE	UREA FORMALDEHYDE COMPLEX
DIESEL #2	MOTOR OIL	USED MOTOR OIL
DIESEL FUEL	MURIATE OF POTASH	VACUUM GAS OIL
DIESEL FUEL #2	MUSTARD AGENT	WASTE BOILER FLY ASH
DISTILLATES	MVI BASE OILS	WASTE HAZARDOUS SOLID NOS
DIURON 4L	NAPHTHA	CREOSOTE
DOLOMITIC HYDRATED LIME	NATURAL GAS	WASTE PHOS BRONZE
EMULSION POLYMERS	NIKE GRIND FOAM FRACTION	WASTE TOXIC LIQUID NOS
EPSOM SALTS	NIKE GRIND RUBBER FRACTION	WASTE WASTEWATER TREATMENT
ETHANOL	NITROGEN CRYOGENIC LIQUID	SLUDGE
FERTILIZER 0-0-60	NITROGEN LIQUID	WELDING MATERIALS
FERTILIZER 0-0-62.3 FINES	OIL BUNKER C	WHEAT FLOUR
FERTILIZER 10-34-0	OXYGEN LIQUID	WHITE LIQUOR
FERTILIZER 16-20-0	PARTICLEBOARD	WOOD CHIP & DUST
FERTILIZER 18-46-0	PEBBLE QUICKLIME	WOOD FRACTIONS
FERTILIZER 20-0-0	PENTACHLOROPHENOL SOLN	ZEP SUPER D-ICE
FERTILIZER 20-0-0-24	PERLITE	ZIRCON

ZIRCONIUM BASE ALLOYS
ZIRCONIUM METAL
ZIRCONIUM OXIDE
ZIRCONIUM SPONGE

Three Examples of Hazardous Substances in Each Hazard Classification

Acute Health Hazard	FERROUS SULFATE MONOHYDRATE INDUSTRIAL AMMONIA MIRANOL C2M-SF	Flammable Liq.(0F<FP<73F)	301 EPOXICAL RESIN METHYL METHACRYLATE RINALDI GREEN
Blasting Agents	CALCOTONE N1 PASTE HELIX SEC TWO COMPONENT	Flammable Liq.(FP<0F)	AVIATION FUEL 100LL KLENZINE V-10 CEMENT RETREAD
Chronic Health Hazard	AMINOTRIAZOLE OMNI VITAVAX	Flammable Solids	ABISKO ENER 44 STRONTIUM VITROBOND
Class A Explosive	APCOGEL DYNAMITE MAGNASPLIT	Insentitive Explosives	ALTERED SHELLS BLASTEX PLUS DYNO FLOW C
Class B Explosives	STICK POWDER EXPLOSIVE FUSE BLASTING CAPS	Misc.Haz. Materials	3M CONTACT CEMENT-WATER BASED CIMTECH 238 OSMOCOTE 19-6-12
Class C Explosives	BALISTIC PROPELLENTS FIREWORKS SHOTGUN SHELLS	NonFlammable Gases	BLUE SHIELD COUGAR 700 RACON 502
Combustible Materials	2 CYCLE ENGINE OIL NUFILM IR POXY COAT II	Organic Peroxides	CHP-158 LUPERSOL DDM-9 TRIGONOX C
Corrosives	CHAPCO BRITE FALLCO 401K ZEP BLUE MAGIC	Oxidizers	ALBONE 35 BROMINE TABLETS NOVA ETCH 33
Dangerous When Wet	CATIONIC POLYELETROLYTE MANGANESE SODIUM METHYLATE	Pesticide	BUSAN 77 RELDAN 4EC VECTOBAC G
Etiologic Materials	ETHIDIUM BROMIDE VECTOBAC BIOLARVICIDE VECTOLEX CG	Poison Gases	ARSINE HYDROGEN FLUORIDE SILICON TETRACHLORIDE
Flamm.Liq. (73F<FP<141F)	ABS CEMENT DUREX SOLVENT OCTANE BOOST	Poisonous Materials	AZINOPHOS CYANIDE ROZOL
Flammable Gases	BERRYMAN 1-AB BLEND HYDROGEN SULFIDE PROPANE	Radioactive Materials	BARIUM 133 GA-67 CITRATE TC-99M PERTECHNETATE

Reactive Material

ACTAMASTER CRYSTALS
CYANURIC ACID
VENMET

Spontaneously Combustible Material LINSEED OIL

MOLD RELEASE, STONER E313
YELLOWSTONE
DISINTEGRATING SULFUR

SECTION III

STATISTICS FOR EACH
COUNTY

Number of Companies Surveyed in Each County

Name of County	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
BAKER	354	162	46%	662
BENTON	950	403	42%	2,197
CLACKAMAS	4,311	1,507	35%	8,867
CLATSOP	618	271	44%	1,422
COLUMBIA	514	226	44%	1,200
COOS	1,004	516	51%	2,128
CROOK	264	132	50%	716
CURRY	344	182	53%	656
DESCHUTES	2,025	710	35%	3,165
DOUGLAS	1,548	722	47%	3,418
GILLIAM	65	37	57%	205
GRANT	234	128	55%	457
HARNEY	148	84	57%	311
HOOD RIVER	371	165	44%	983
JACKSON	2,376	957	40%	5,137
JEFFERSON	238	136	57%	898
JOSEPHINE	962	389	40%	1,518
KLAMATH	977	495	51%	2,457
LAKE	186	109	59%	422
LANE	4,341	1,739	40%	9,890
LINCOLN	751	342	46%	1,345
LINN	1,506	722	48%	5,462
MALHEUR	472	268	57%	1,489
MARION	3,399	1,388	41%	10,700
MORROW	156	104	67%	689
MULTNOMAH	8,991	3,394	38%	24,948
POLK	551	243	44%	1,830
SHERMAN	76	51	67%	229
SUBSTATION	14	14	100%	395
TILLAMOOK	420	237	56%	875
UMATILLA	958	465	49%	3,255
UNION	422	211	50%	1,217
WALLOWA	211	107	51%	384
WASCO	411	220	54%	1,060
WASHINGTON	4,630	1,629	35%	10,745
WHEELER	38	28	74%	81
YAMHILL	991	443	45%	3,098

SECTION IV

STATISTICS FOR EACH CITY

Number of Companies Surveyed and Number of Companies Reporting Hazardous Substances in Each City

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
ADAIR	1	1	100%	1
ADAIR VILLAGE	1	0	0%	0
ADAMS	9	5	56%	124
ADEL	4	3	75%	15
ADRIAN	13	9	69%	30
AGNESS	3	3	100%	5
ALBANY	658	313	48%	2,542
ALDERWOOD	1	1	100%	1
ALKALI LAKE	2	1	50%	12
ALMA	1	1	100%	17
ALOHA	252	67	27%	292
ALPINE	1	1	100%	1
ALSEA	28	11	39%	35
ALVADORE	4	4	100%	11
AMITY	46	21	46%	110
ANDREWS	1	1	100%	2
ANTELOPE	6	5	83%	15
APPLEGATE	5	2	40%	4
ARCH CAPE	4	1	25%	5
ARLINGTON	21	16	76%	108
AROCK	2	2	100%	7
ASHLAND	290	103	36%	428
ASTORIA	278	136	49%	703
ATHENA	19	10	53%	58
AUBURN MTN	1	1	100%	2
AUMSVILLE	71	29	41%	168
AURORA	142	60	42%	293
AZALEA	7	1	14%	2
BADGER MT	1	1	100%	1
BAKER	6	6	100%	17
BAKER CITY	239	99	41%	426
BALD MT	1	1	100%	1
BANDON	107	58	54%	208
BANKS	70	27	39%	115
BARLOW	1	1	100%	9
BASKET MOUNTAIN	1	1	100%	8
BATES	1	1	100%	4
BAY CITY	20	9	45%	36
BEAR MT	1	1	100%	2
BEAR SPRINGS	1	1	100%	2
BEATTY	3	3	100%	8

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
BEAVER	10	8	80%	20
BEAVER MARSH	3	1	33%	1
BEAVERCREEK	57	13	23%	43
BEAVERTON	1,097	349	32%	2,085
BEND	1,332	440	33%	2,035
BIGGS	1	0	0%	0
BIGGS JUNCTION	2	2	100%	4
BIRKENFELD	6	4	67%	9
BLACHLY	12	5	42%	14
BLACK BUTTE	3	2	67%	25
BLACKWELL	1	1	100%	1
BLODGETT	13	6	46%	15
BLUE RIVER	16	13	81%	57
BLY	15	8	53%	20
BOARDMAN	56	41	73%	368
BONANZA	23	14	61%	71
BORING	225	79	35%	361
BRANDY BAR	1	1	100%	1
BRIDAL VEIL	1	1	100%	2
BRIDGE	1	1	100%	2
BRIGHTON	1	0	0%	0
BRIGHTWOOD	11	5	45%	9
BROADBENT	1	0	0%	0
BROGAN	3	2	67%	3
BROOKINGS	159	77	48%	331
BROOKS	41	28	68%	170
BROTHERS	6	4	67%	12
BROWNLEE VILLAG	1	0	0%	0
BROWNSVILLE	36	18	50%	74
BUENA VISTA	1	0	0%	0
BURLINGTON	1	1	100%	1
BURNS	100	54	54%	186
BURNT WOODS	1	1	100%	1
BUTTE FALLS	21	14	67%	41
BUTTEVILLE	1	0	0%	0
BUXTON	5	1	20%	2
BVTN FT11S LC	1	1	100%	3
CABBAGE HILL	1	1	100%	2
CAMAS VALLEY	16	8	50%	21
CAMP SHERMAN	4	3	75%	12
CANBY	274	116	42%	747
CANNON BEACH	19	8	42%	15
CANYON CITY	28	16	57%	64
CANYONVILLE	35	16	46%	64

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
CARLTON	48	25	52%	143
CARMEN-SMITH	1	1	100%	1
CARNEY BUTTE	1	1	100%	1
CARVER	4	0	0%	0
CASCADE LOCKS	32	18	56%	111
CASCADE SUMMIT	1	1	100%	4
CASCADIA	4	2	50%	15
CAVE JUNCTION	74	46	62%	175
CEDAR BUTTE	1	1	100%	2
CENTRAL POINT	338	156	46%	715
CHARLESTON	21	16	76%	75
CHEHALEM MT	1	1	100%	2
CHEMULT	16	15	94%	67
CHERRY GROVE	1	1	100%	2
CHESHIRE	13	4	31%	9
CHILOQUIN	55	36	65%	171
CHRISTMASVALLEY	14	9	64%	28
CLACKAMAS	587	248	42%	1,960
CLATSKANIE	66	37	56%	311
CLOVERDALE	29	19	66%	52
COBURG	34	15	44%	111
COLTON	45	13	29%	55
COLUMBIA CITY	13	7	54%	27
CONDON	44	21	48%	97
COOS BAY	411	219	53%	1,023
COQUILLE	119	47	39%	176
CORBETT	39	11	28%	66
CORNELIUS	117	51	44%	309
CORVALLIS	735	291	40%	1,655
COTTAGE GROVE	234	85	36%	354
COVE	20	9	45%	24
CRABTREE	4	2	50%	3
CRANE	6	4	67%	9
CRATER LAKE	4	4	100%	31
CRAWFORDSVILLE	2	1	50%	1
CRESCENT	21	12	57%	38
CRESCENT LAKE	7	6	86%	23
CRESWELL	98	44	45%	229
CROOKED RIVER RANCH	16	5	31%	37
CULP CREEK	2	1	50%	1
CULVER	32	18	56%	184
CURTIN	5	2	40%	2
DAIRY	5	2	40%	4

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
DALE	2	2	100%	9
DALLAS	183	78	43%	504
DAMASCUS	2	0	0%	0
DAYS CREEK	11	8	73%	39
DAYTON	48	23	48%	413
DAYVILLE	10	6	60%	13
DEADWOOD	5	2	40%	2
DEER ISLAND	16	5	31%	38
DEPOE BAY	25	10	40%	33
DETROIT	18	14	78%	50
DEXTER	37	15	41%	74
DIAMOND	1	1	100%	1
DIAMOND LAKE	2	2	100%	13
DILLARD	14	12	86%	202
DIXONVILLE	2	2	100%	3
DODSON BUTTE	1	1	100%	1
DONALD	12	5	42%	149
DORA	1	1	100%	1
DORENA	4	1	25%	1
DRAIN	50	23	46%	111
DREWSEY	2	1	50%	1
DRY CREEK	1	1	100%	2
DUFUR	14	9	64%	33
DUNDEE	40	20	50%	76
DUNES CITY	1	0	0%	0
DURHAM	10	3	30%	26
DURKEE	4	3	75%	21
EAGLE CREEK	48	14	29%	64
EAGLE POINT	100	32	32%	111
ECHO	21	10	48%	30
EDDYVILLE	9	4	44%	17
ELGIN	36	19	53%	129
ELK CITY	1	1	100%	4
ELKTON	18	11	61%	56
ELMIRA	25	9	36%	34
ELSIE	1	1	100%	2
EMPIRE	1	1	100%	2
ENTERPRISE	108	58	54%	209
ESTACADA	132	48	36%	193
EUGENE	2,419	917	38%	5,334
FAIRVIEW	47	15	32%	126
FALCON COVE BCH	1	1	100%	1
FALL CREEK	5	2	40%	5
FALLS CITY	9	5	56%	15

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
FERNRIDGE	1	1	100%	1
FIELDS	2	1	50%	3
FINN ROCK	3	1	33%	16
FLORENCE	160	71	44%	265
FOREST GROVE	229	112	49%	848
FORT KLAMATH	2	1	50%	1
FORT ROCK	5	5	100%	8
FOSSIL	16	12	75%	36
FOSTER	12	8	67%	49
FOX	1	0	0%	0
FRANKLIN	1	1	100%	3
FRENCHGLEN	1	1	100%	2
GALES CREEK	10	3	30%	6
GALICE	1	1	100%	5
GARDINER	9	6	67%	56
GARIBALDI	26	20	77%	68
GASTON	55	22	40%	126
GATES	15	8	53%	20
GEARHART	29	8	28%	20
GERVAIS	37	20	54%	86
GILCHRIST	7	5	71%	47
GLADSTONE	103	33	32%	209
GLASCOW	1	1	100%	1
GLENDALE	37	19	51%	118
GLENEDEN BEACH	11	6	55%	20
GLENWOOD	2	0	0%	0
GLIDE	26	14	54%	67
GOLD BEACH	72	41	57%	145
GOLD HILL	58	16	28%	74
GOSHEN	10	4	40%	11
GOVERNMENT CAMP	15	10	67%	39
GRAND RONDE	17	7	41%	30
GRANITE	2	2	100%	5
GRANTS PASS	778	286	37%	1,207
GRASS VALLEY	8	5	63%	9
GREENLEAF	1	0	0%	0
GRESHAM	563	191	34%	1,273
GRIZZLY MT	1	1	100%	2
HAINES	16	11	69%	21
HALFWAY	29	10	34%	24
HALSEY	42	21	50%	393
HAMLET	1	1	100%	1
HAMMOND	13	4	31%	15
HAPPY VALLEY	3	3	100%	4

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
HARBOR	33	17	52%	50
HARNESS MTN	1	1	100%	1
HARPER	5	3	60%	7
HARRISBURG	72	46	64%	514
HATFIELD	1	1	100%	1
HAUSER	1	1	100%	1
HAYMAKER	1	1	100%	1
HEBO	13	9	69%	16
HELIX	8	6	75%	16
HEMLOCK	1	0	0%	0
HEPPNER	51	32	63%	101
HERMISTON	329	149	45%	973
HILLSBORO	900	338	38%	2,369
HINES	32	18	56%	102
HOMESTEAD	1	1	100%	2
HOOD RIVER	286	116	41%	647
HOODOO BUTTE	1	1	100%	1
HORSE ROCK	1	1	100%	3
HORTON	2	2	100%	4
HUBBARD	86	43	50%	245
HUNTINGTON	14	9	64%	39
HYATT LAKE	1	1	100%	1
IDANHA	4	4	100%	14
IDLEYLD PARK	19	11	58%	37
IMBLER	15	7	47%	43
IMNAHA	5	2	40%	9
INDEPENDENCE	99	48	48%	530
INTERLACHEN	1	0	0%	0
IONE	12	9	75%	76
IRONSIDE	2	1	50%	4
IRRIGON	26	11	42%	68
ISLAND CITY	35	23	66%	132
JACKSONVILLE	49	10	20%	28
JAMIESON	2	0	0%	0
JASPER	7	6	86%	38
JEFFERSON	51	19	37%	194
JEWELL	2	2	100%	4
JOHN DAY	96	52	54%	218
JOHNS PEAK	1	1	100%	1
JORDAN VALLEY	22	17	77%	65
JOSEPH	55	24	44%	88
JUNCTION CITY	215	94	44%	512
JUNTURA	6	5	83%	15
KEATING	1	1	100%	1

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
KEIZER	173	45	26%	147
KENO	16	7	44%	16
KENT	2	1	50%	11
KENYON MT	1	0	0%	0
KERBY	8	2	25%	6
KIMBERLY	3	1	33%	1
KING CITY	8	2	25%	5
KING MOUNTAIN	1	1	100%	1
KLAMATH FALLS	705	323	46%	1,721
KNAPPA	5	4	80%	7
LA GRANDE	260	130	50%	801
LA PINE	110	46	42%	164
LACOMB	4	2	50%	2
LAFAYETTE	16	7	44%	22
LAKE GROVE	3	2	67%	2
LAKE OF THEWOOD	2	2	100%	16
LAKE OSWEGO	446	117	26%	523
LAKESIDE	21	10	48%	27
LAKEVIEW	124	66	53%	264
LANGLOIS	11	8	73%	22
LAPINE	7	1	14%	2
LEABURG	10	6	60%	33
LEBANON	309	123	40%	650
LEXINGTON	11	11	100%	48
LIME	1	1	100%	2
LINCOLN	2	1	50%	1
LINCOLN CITY	149	60	40%	210
LOGSDEN	6	3	50%	5
LONDON	2	1	50%	1
LONG CREEK	11	8	73%	28
LOOKINGGLASS	1	1	100%	2
LORANE	8	5	63%	21
LOSTINE	17	7	41%	9
LOWELL	22	16	73%	78
LYONS	41	16	39%	142
MADRAS	158	89	56%	588
MALIN	32	20	63%	56
MANNING	3	0	0%	0
MANZANITA	11	6	55%	16
MAPLETON	20	10	50%	87
MARCOLA	21	12	57%	36
MARION	1	1	100%	1
MARYLHURST	4	2	50%	11
MARYS PEAK	1	1	100%	3

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
MAUPIN	23	17	74%	83
MCCOY	1	0	0%	0
MCKENZIE BRIDGE	8	4	50%	31
MCLEAD	1	1	100%	1
MCMINNVILLE	353	152	43%	1,056
MCNARY	1	1	100%	4
MEACHAM	6	2	33%	15
MEDFORD	1,063	406	38%	2,407
MEDICAL SPRINGS	1	1	100%	1
MEHAMA	10	6	60%	17
MERLIN	38	14	37%	47
MERRILL	42	26	62%	144
METOLIUS	3	2	67%	3
MIDLAND	3	1	33%	2
MILL CITY	32	16	50%	105
MILLERSBURG	9	7	78%	48
MILLICAN	1	1	100%	2
MILTON FREEWATER	135	62	46%	468
MILWAUKIE	602	198	33%	1,242
MIST	8	5	63%	40
MITCHELL	10	8	80%	27
MOHLER	1	1	100%	1
MOLALLA	190	85	45%	328
MOLINO	1	1	100%	1
MONMOUTH	65	22	34%	140
MONROE	44	24	55%	139
MONUMENT	11	6	55%	19
MORO	19	9	47%	50
MOSIER	14	11	79%	18
MOUNT VERNON	5	4	80%	5
MT ANGEL	58	29	50%	545
MT BALDY	1	1	100%	1
MT HOOD	12	5	42%	33
MT HOOD-PARKDAL	1	1	100%	2
MT NEBO	1	1	100%	1
MT VERNON	27	12	44%	31
MULINO	39	14	36%	66
MURPHY	4	3	75%	5
MYRTLE CREEK	122	52	43%	166
MYRTLE POINT	105	45	43%	133
NEAR BROAD BENT	1	1	100%	7
NEHALEM	44	22	50%	55
NEOTSU	4	1	25%	2
NESKOWIN	6	2	33%	3

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
NETARTS	4	3	75%	4
NEW PINE CREEK	1	1	100%	4
NEWBERG	276	105	38%	729
NEWPORT	235	104	44%	462
NICOLIAI RIDGE	2	2	100%	3
NIMROD	1	1	100%	1
NORTH BEND	180	95	53%	422
NORTH PLAINS	70	27	39%	122
NORTH POWDER	18	8	44%	68
NORWAY	3	2	67%	5
NOTH BEND	1	0	0%	
NOTI	10	4	40%	47
NYSSA	64	37	58%	277
OAK GROVE	8	4	50%	17
OAK RIDGE	1	0	0%	0
OAKLAND	42	19	45%	70
OAKRIDGE	58	33	57%	157
OAKVILLE	1	1	100%	1
OBRIEN	4	3	75%	4
ODELL	15	11	73%	154
ONTARIO	284	148	52%	894
OPHIR	3	1	33%	1
OREGON CITY	568	167	29%	829
ORIENT	1	1	100%	2
OTIS	34	13	38%	31
OTTER ROCK	4	2	50%	5
OWYHEE RESERVOI	1	0	0%	0
OXBOW	6	5	83%	29
PACIFIC CITY	15	8	53%	20
PAISLEY	12	7	58%	31
PALMER BUTTE	1	1	100%	2
PARKDALE	26	15	58%	85
PAULINA	6	4	67%	11
PEDEE	1	0	0%	0
PENDLETON	297	138	46%	803
PHILOMATH	127	71	56%	359
PHOENIX	51	22	43%	78
PILOT CREEK	1	1	100%	1
PILOT ROCK	24	11	46%	123
PINE CREEK	1	1	100%	1
PINE GROVE	4	4	100%	5
PINE HURST	1	0	0%	0
PINE MTN-010473	1	1	100%	2
PISTOL RIVER	4	2	50%	2

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
PLACER	1	1	100%	1
PLEASANT HILL	41	13	32%	48
PLUSH	2	1	50%	3
PORT ORFORD	50	28	56%	89
PORTLAND	8,725	3,287	38%	23,988
POST	2	1	50%	2
POWELL BUTTE	23	11	48%	26
POWERS	20	13	65%	36
PRAIRIE CITY	23	11	48%	49
PRAIRIE PEAK	1	1	100%	2
PRESCOTT	1	1	100%	2
PRINCETON	1	1	100%	1
PRINEVILLE	231	115	50%	675
PROSPECT	16	10	63%	51
PROSPECT HILL	1	0	0%	0
PROVOLT	2	2	100%	3
QUARTZVILLE	1	1	100%	7
R13E WM	4	4	100%	4
R14E WM	1	1	100%	2
R15E	1	1	100%	2
R16E WM	1	1	100%	4
R17E WM	1	1	100%	1
RAINIER	75	35	47%	140
RALEIGH HILLS	1	0	0%	0
REDMOND	393	157	40%	707
REEDSPORT	99	45	45%	202
RESTON	1	1	100%	2
RHODODENDRON	6	3	50%	7
RICHARDSON	1	1	100%	1
RICHLAND	15	8	53%	23
RICKREALL	30	13	43%	240
RIDDLE	43	23	53%	190
RIDDLE CREEK	1	0	0%	0
RILEY	1	1	100%	3
RITTER	1	1	100%	1
ROCKAWAY	9	5	56%	20
ROCKAWAY BEACH	7	4	57%	14
ROGUE RIVER	80	32	40%	114
ROME	1	0	0%	0
ROSE LODGE	7	3	43%	9
ROSEBURG	721	312	43%	1,542
ROUGUE RIVER	1	0	0%	0
RUFUS	13	9	69%	34
RUGGS	1	0	0%	0

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
SADDLE MOUNTAIN	1	1	100%	2
SAGINAW	1	1	100%	29
SALEM	2,144	857	40%	5,860
SANDY	200	87	44%	283
SANTIAM JCT	1	0	0%	0
SCAPPOOSE	104	47	45%	212
SCHOLLS	1	1	100%	2
SCIO	54	26	48%	123
SCOTTS MILLS	12	5	42%	7
SCOTTSBURG	4	2	50%	8
SEAL ROCK	19	5	26%	11
SEASIDE	141	48	34%	216
SEC 27 T25S R11	1	1	100%	1
SEC26 T2N R10E	1	1	100%	1
SELMA	21	11	52%	17
SENECA	7	6	86%	9
SHADY COVE	25	15	60%	29
SHANIKO	7	6	86%	13
SHEDD	23	3	13%	42
SHERIDAN	78	42	54%	302
SHERWOOD	210	87	41%	683
SILETZ	23	9	39%	21
SILVER LAKE	18	12	67%	41
SILVERTON	170	74	44%	375
SIMNASHO	2	1	50%	1
SISKIYOU	2	2	100%	4
SISKIYOU MT	1	1	100%	5
SISTERS	106	34	32%	124
SIXES	3	0	0%	0
SOUTHBEACH	39	25	64%	117
SPRAGUE RIVER	8	4	50%	7
SPRAY	13	7	54%	17
SPRING RIVER	1	1	100%	2
SPRINGFIELD	711	288	41%	2,047
ST BENEDICT	1	1	100%	3
ST HELENS	152	62	41%	464
ST PAUL	28	18	64%	160
STAFFORD	1	1	100%	2
STANFIELD	27	15	56%	57
STAYTON	148	70	47%	921
STONE BUTTE	1	1	100%	2
STUKEL MT	1	1	100%	2
SUBLIMITY	29	9	31%	102
SUBSTATION	14	14	100%	395

Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
SUMMER LAKE	3	2	67%	12
SUMMERVILLE	11	2	18%	2
SUMNER	1	1	100%	2
SUMPTER	9	3	33%	11
SUNNY VALLEY	6	4	67%	7
SUNRIVER	37	20	54%	91
SUTHERLIN	120	54	45%	191
SWEET HOME	143	64	45%	342
SWISSHOME	6	5	83%	25
T39S,R3E,SEC 22	1	1	100%	3
T4S R 14E WM	1	1	100%	2
TAKILMA	1	1	100%	1
TALENT	62	24	39%	102
TANGENT	63	42	67%	357
TENMILE	9	4	44%	8
TERREBONNE	40	12	30%	25
THE DALLES	303	143	47%	789
TIDE	1	1	100%	1
TIDEWATER	10	4	40%	8
TIGARD	697	211	30%	1,430
TILLAMOOK	208	112	54%	583
TILLER	6	3	50%	7
TIMBER	4	2	50%	3
TIMBERLINE	1	1	100%	15
TOKETEE	3	3	100%	13
TOLEDO	80	42	53%	264
TOLOVANA PARK	2	0	0%	0
TRAIL	14	10	71%	56
TROUTDALE	184	65	35%	445
TROY	2	2	100%	10
TUALATIN	455	194	43%	1,557
TURNER	55	24	44%	138
TYGH VALLEY	17	9	53%	43
UKIAH	11	10	91%	29
UMAPINE	1	1	100%	1
UMATILLA	54	32	59%	517
UMPQUA	12	3	25%	11
UNION	28	14	50%	54
UNITY	10	5	50%	16
VALE	65	43	66%	183
VAUGHN	1	1	100%	19
VENETA	79	28	35%	116
VERNONIA	57	23	40%	82
VIDA	8	2	25%	2

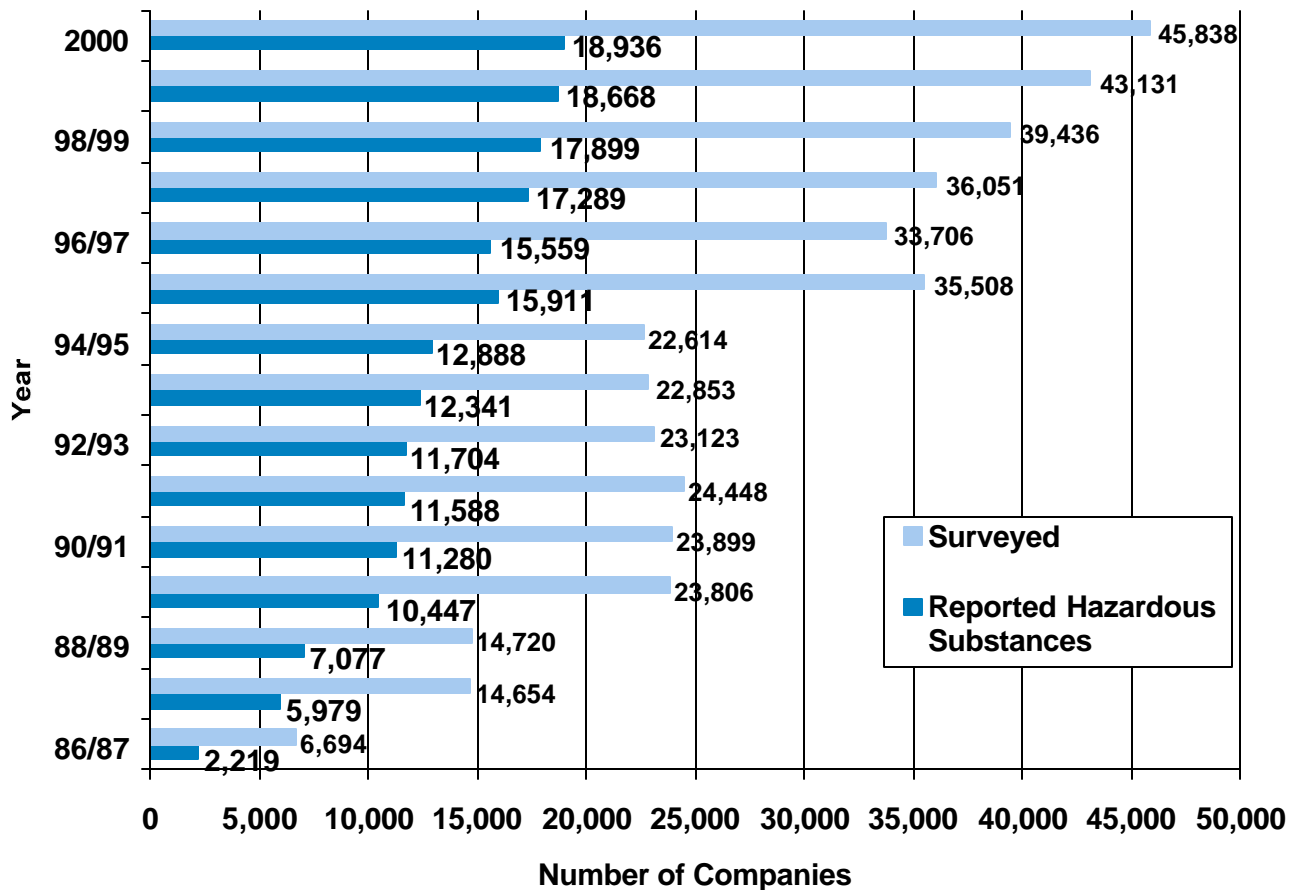
Location City	Number of Companies Surveyed	Number of Companies Reporting Hazardous Substances	Percent of Companies Reporting Hazardous Substances	Number of Substances Reported
VISA	1	0	0%	0
WAKONDA BEACH	1	0	0%	0
WALDPORT	72	34	47%	85
WALLOWA	24	13	54%	57
WALTON	8	4	50%	8
WAMIC	10	5	50%	13
WAPINITIA	1	0	0%	0
WARM SPRINGS	28	23	82%	80
WARREN	23	4	17%	20
WARRENTON	106	48	45%	273
WASCO	27	21	78%	137
WAUNA	2	2	100%	3
WEDDERBURN	1	1	100%	4
WELCHES	18	6	33%	26
WEST FIR	1	0	0%	0
WEST HARNESS MT	1	1	100%	2
WEST LINN	212	38	18%	212
WESTFIR	3	1	33%	3
WESTLAKE	2	0	0%	0
WESTON	13	9	69%	52
WESTPORT	8	3	38%	4
WHEELER	9	7	78%	15
WHITE CITY	185	92	50%	883
WILBUR	2	2	100%	4
WILDERVILLE	9	2	22%	3
WILLAMINA	50	29	58%	177
WILLIAMS	19	7	37%	15
WILSONVILLE	308	118	38%	1,224
WIMER	1	1	100%	1
WINCHESTER	9	4	44%	19
WINCHESTER BAY	9	6	67%	37
WINSTON	46	25	54%	80
WIPPER HILL	1	1	100%	2
WOLF CREEK	8	6	75%	20
WOLF MOUNTAIN	1	1	100%	2
WOLF RIDGE	1	1	100%	2
WOOD VILLAGE	17	9	53%	32
WOODBURN	252	104	41%	1,504
WREN	1	1	100%	2
YACHATS	13	10	77%	30
YAMHILL	48	22	46%	95
YONCALLA	41	23	56%	66
ZIG ZAG	2	1	50%	1

SECTION V

COMPARATIVE CHART AND

TABLE OF ALL SURVEY YEARS

Number of Oregon Companies Surveyed



Number of Companies Meeting Reporting Criteria			
Year	Number Surveyed	Number Reporting Hazardous Substances	Percent Reporting Hazardous Substances
2000	45,838	18,936	41%
1999	43,131	18,668	43%
98/99	39,436	17,899	45%
97/98	36,051	17,289	48%
96/97	33,706	15,559	46%
95/96	35,508	15,911	45%
94/95	22,614	12,888	57%
93/94	22,853	12,341	54%
92/93	23,123	11,704	50%
91/92	24,448	11,588	47%
90/91	23,899	11,280	47%
89/90	23,806	10,447	43%
88/89	14,720	7,077	48%
87/88	14,654	5,979	40%
86/87	6,694	2,219	33%

SECTION VI

HOW TO GAIN ACCESS TO THE INFORMATION

Public Requests for Information

When requesting information, in addition to the specific information listed below under each category, include the following with your request: company name, your name, mailing address, phone number, what information you want and for what purpose you would like the information. Mail your request to the address below.

Company Information:

To request information on a particular company, list out the company name, location address, phone number, and for what purpose you would like the information. You will receive a public report of the company information, including a list of all hazardous substances reported by the company.

Material Safety Data Sheet (MSDS):

MSDSs can now be obtained from the Office of State Fire Marshal three different ways:

1. They are available on the internet at the Office of State Fire Marshal's web site: www.sfm.state.or.us.
2. They are available on the Office of State Fire Marshal's Hazardous Substance Information System (HSIS) CD.
3. Copies of MSDSs are available by submitting a written request listing the ones you would like.

Hazardous Substance Information System (HSIS) CD:

Data obtained from the Hazardous Substance Information Survey is available on a compact disc (CD). Information available on the CD includes, but is not limited to, the following:

- What hazardous substances and their quantity range a company has at its site.
- Where hazardous substances are located throughout Oregon. There are multiple ways to search for data; e.g., by county, city, zip code, chemical, and hazard classification.
- Specific chemical information; e.g., hazard classification, health hazards, and most hazardous ingredient.
- Over 4,700 MSDSs are included and can be viewed on screen and printed.
- There are several preset queries and reports that can be printed.

Internet Access:

Data obtained from the Hazardous Substance Information Survey is also available via the internet at www.sfm.state.or.us. Company and/or chemical information can be looked up in a variety of ways, such as by company, city, county and chemical.

Not available:

- Location of substances
- Specific quantities - amounts are reported in broad ranges
- Emergency night phone number

Fire Service or Emergency Response Agency

For fire and emergency response, please call the number listed below and ask for the Hazardous Substance Information System. You will be given all the options available to you.

Department of State Police
Office of State Fire Marshal
Hazardous Substance Information System
4760 Portland Road NE
Salem, Oregon 97305-1760
(503) 378-3473

SECTION VII

SURVEY FORM

AND

TABLES

BRIEF INSTRUCTIONS

THIS SURVEY MUST BE COMPLETED CORRECTLY AND RETURNED BY THE DUE DATE INDICATED ON THE TOP OF THE SURVEY

IF YOU HAVE A PRE-PRINTED SURVEY WITH INFORMATION FROM THE PREVIOUS YEAR - REVIEW CAREFULLY. FACILITIES ARE RESPONSIBLE TO UPDATE OR CORRECT DISCREPANCIES.

1. WHAT MUST BE REPORTED? All substances that have a Material Safety Data Sheet (MSDS) as *required* by OR-OSHA must be considered for reporting. If the maximum amount on site at any time during the survey period meets or exceeds the quantities below, the substance is required to be reported. **Make sure to include substances produced and waste products.**

2. HOW MUCH OF A SUBSTANCE MUST I HAVE HAD ANY TIME DURING THE SURVEY PERIOD BEFORE IT IS REQUIRED TO BE REPORTED?

LIQUIDS 50 GALLONS OR MORE

Examples include: Gasoline, diesel, motor oil, solvent, paints

SOLIDS 500 POUNDS OR MORE

Examples include: Lime (calcium carbonate or calcium oxide), lead, fertilizer, caustic soda

GASES 200 CUBIC FEET OR MORE

Examples include: Acetylene, oxygen, argon, propane, liquid oxygen, sulfur dioxide, freon. (NOTE: IF YOU HAVE REPORTABLE GASES, PLEASE SEE PAGE ON LIQUEFIED GAS AND CRYOGENIC GAS REPORTING PROCEDURE.)



If you have Poisons or Explosives, reportable quantities are:

LIQUIDS 5 GALLONS OR MORE

SOLIDS 10 POUNDS OR MORE

GASES 20 CUBIC FEET OR MORE

Examples include: Cyanide, strychnine, dynamite, black powder



Radioactive substances: Any quantity of radioactive substance including radioactive wastes. EXCEPTION: Sealed source radioactive materials, as defined by OAR 333-100-0005(118).

Note:

1. Report each substance only once. Add the total amount of the substance together and make a single entry in Section D. Different locations and containers are added together.
2. "Manufactured Articles" such as tires, pvc pipe, and lumber are not reportable.
3. "Explosives" means a hazardous substance that has been classified as an explosive (class A, B or C) by the U.S. Department of Transportation. Ammunition is reportable only if, when broken down, you have 10 pounds or more of the powder component.

INSTRUCTIONS AND DEFINITIONS

HAZARDOUS SUBSTANCE INFORMATION SURVEY

THIS SURVEY IS REQUIRED TO BE FILLED OUT COMPLETELY AND ACCURATELY FOR THE SURVEY PERIOD. THE SURVEY PERIOD IS THE 12 MONTHS PRIOR TO THE RECEIPT OF THIS SURVEY.

ALL PORTIONS MUST BE TYPED OR PRINTED.

Please take the time to accurately report the hazardous substances for each site. **If you have sites that have not been previously surveyed and you have not notified this office, please complete the form on page 3 for each site.** Call the Hazardous Substance Information Hotline if you have any questions.

SECTION A

HAZARDOUS SUBSTANCE PRESENCE

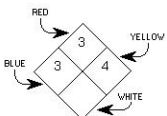
1. Check "Yes" or "No" depending upon whether or not your facility had hazardous substances in reportable quantities during the survey period. A hazardous substance is any substance for which a Material Safety Data Sheet (MSDS) is required by Oregon Occupational Safety and Health Act (OSHA). Substances will NOT be deleted from the survey unless the "NEW / NO LONGER REPORTABLE" box in Section D is marked with a "2".
2. Check "Yes" or "No" depending upon whether or not an Extremely Hazardous Substance (EHS) was present at this facility at or above its threshold planning quantity (TPQ) during the survey period. (Please refer to the Reminders section of this packet for an example of how to make this determination and the EHS list that includes the TPQ for each EHS.)
3. Check "Yes" or "No" depending upon whether or not you are subject to the reporting requirements of Section 112(r) of the Clean Air Act. Refer to the section in this booklet on the Clean Air Act, Section 112(r).

SECTION B

DEMOGRAPHIC DATA

1. **SIC Code 1** - (Standard Industrial Classification Code 1) - List the four digit number that corresponds to the business activity at your facility. If you are unsure, call the Hazardous Substance Information Hotline.
2. **SIC Code 2** - List the four-digit number that corresponds to any other type of business at your facility.
3. **Business Activity** - Describe the type of business at your facility. Is it Logging, Cherry Brining, Silicon Chip Manufacturing, a Sawmill, Welding Shop, Automotive Repair Shop, Gas Distributor, etc.?
4. **Dun & Bradstreet No.** - Enter this number if you have one.
5. **Manager's Name** - Name of the person in charge at this site.
6. **Send to Attention of** - This person will receive all correspondence regarding the Hazardous Substance Information Survey.
7. **E-mail Address** - Company's e-mail address.
8. **Business Name** - Name that business is known by, operates under or DBA.
9. **Dept. or Div.** - Department or Division of Company if applicable.
10. **Site Address** - A firm's business location in Oregon, including street name, city, county, and zip code. A firm may have more than one site. Each site is separate if it is physically separated by distance or barriers from another site. Each site must complete a separate survey.
11. **Mailing Address** - The address that will receive all correspondence regarding the hazardous substance information survey.
12. **Business Phone** - Telephone number that can be used to contact your company during business hours.
13. **Number of Employees** - Number of persons employed by your business at this site only.
14. **Emergency Assistance Contact Person** - Person qualified to give on-site information concerning hazardous substances used at this site. This is required under both state and federal statutes.
15. **Emergency Contact Phones** - Daytime and nighttime phone numbers for the emergency contact person.
16. **Responsible Fire Department** - Name of the fire department that would respond to an emergency at this site.
17. **Emergency Plan** - Check "Yes" or "No" depending upon whether or not your company has a WRITTEN emergency plan. If yes, enter where the plan is kept.
18. **Automatic Fire Suppression** - Check "Yes" or "No" depending upon whether or not your building has an automatic sprinkler system or other automatic fire suppression system.
19. **Are Buildings/Tanks/Areas Placarded according to NFPA 704?** - Check "Yes" or "No" depending upon your company's use of the National Fire Protection Agency's (NFPA) 704 code. This placard is

NFPA 704
PLACARD



now required for new construction by Article 80 of the Uniform Fire Code. If you have any questions, contact your local fire department or the Office of State Fire Marshal.

20. **Other Placarding** - Check "Yes" or "No" if labeling or placarding other than NFPA 704 is used.

SECTION C

PERSON COMPLETING FORM

1. **Print Name** - Printed name of the person completing the form.
2. **Signature** - Signature of the person completing the form.
3. **Date** - Enter the date you completed the survey.
4. **Phone Number** - Enter the phone number of the person completing the form.

INSTRUCTIONS AND DEFINITIONS

SECTION D

SUBSTANCE INFORMATION - This section is completed only if you have reportable quantities.

- **Common/Trade Name** - Enter the name of the hazardous substance in the space provided. The name of the hazardous substance is on the container, package or tank that it came in or which you keep it in.
- **Hazardous Ingredient in Highest Concentration** - Enter the name of the chemical that makes up the substance in the highest concentration. See the Material Safety Data Sheet or contact your supplier.
- **Extremely Hazardous Substance (EHS)** - If this product contains an EHS, place an X in this box.
- **112(r)** - If the product contains a substance listed in Section 112(r) of the Clean Air Act, place an X in this box. For more information see the Clean Air Act, Section 112(r) instructions in this booklet.
- **Pure or Mixture** - Enter the correct number in the brackets. Pure substances have only one component; for example, oxygen gas, acetone. Mixtures contain two or more different components mixed together; for example, paint, gasoline. See the Material Safety Data Sheet or contact your supplier for assistance.
- **New, No Longer Reportable** - Enter the appropriate number in the box that represents the status of each reportable substance. A substance is no longer reportable only if the substance was not on site in a reportable quantity during the survey period.
- **Physical State** - Enter the code number that represents the physical state of the substance as it would be if released into the atmosphere. (Use Table I for code values.)
- **Unit of Measure** - Enter the code number that represents the applicable unit of measure for this substance. (Use Table II for code values.) Report solids in pounds, liquids in gallons, gases in cubic feet, radioactives in millicuries, and liquefied gases in gallons.
- **Average Amount** - Enter the two-digit code for the average amount possessed during the previous 12 months. (Use Table III for code values. Also see number 2 of Questions and Answers on how to calculate.)
- **Maximum Amount** - Enter the two-digit code for the maximum amount possessed during the previous 12 months. (Use Table III for code values.)
- **Amount In** - Enter the two-digit code for the amount of the substance transported to the facility during the previous 12 months. (Use Table III for code values.) NOTE: If no amounts were transported to the facility, place 00 in the box.
- **Amount Out** - Enter the two-digit code for the amount of the substance transported from the facility during the previous 12 months. (Use Table III for code values.) NOTE: If no amounts were transported from the facility, place 00 in the box. (This does not include amounts transported from the facility due to accidental or intentional releases, the fuel, gas, oil, etc., used in the company vehicles or other substances used up at the site.)
- **Number of Days on Site** - Enter the number of days the substance was on site during the previous 12 months.
- **Storage Codes** - Enter the code(s) that describe the type(s) of storage containers and conditions of storage for this substance; e.g., C 1 4. (Use Tables IV & V for code values.) Review the example of antifreeze provided for assistance. Note: More than one storage code may apply.
- **Hazard Classes** - Enter up to two hazard classes that apply to this substance. (Use Table VI for code values.) Department of Transportation guides or Material Safety Data Sheets can be used for reference. More than one hazard class may apply.
- **CAS NUMBER** - Enter the Chemical Abstract Service identifier number (if known).
- **UN/NA NUMBER** - Enter the United Nations/North America 4 digit classification number (if known).
- **EPA Pesticide Registration Number** - If the substance reported is a pesticide, enter the EPA Registration Number that is located on the pesticide label.
- **Storage Locations** - Enter the location(s) of each reported hazardous substance at the site being surveyed. The description should be clear and specific. If there is more than one location for a substance, each location should be noted. The examples listed below provide the format to be used in your description.
 - **If inside:** Inside, BLDG name/number, floor, room and section of structure.
 - Inside BLDG 1 in the lab NW sec of BLDG
 - Inside WHSE main floor in the sprinkler room SW corner of BLDG
 - Inside along S wall
 - **If outside:** Outside, distance and direction from identifying landmarks.
 - Outside 200 ft W of BLDG
 - Outside N side of property in parking area
 - Outside NW corner in cage

TRADE SECRETS

REQUEST FOR TRADE SECRET PROTECTION MUST BE MADE AT THE TIME THIS SURVEY IS SUBMITTED TO THE OFFICE OF FIRE MARSHAL. Only the name of the hazardous substance may be protected. If you request Trade Secret protection, instead of entering the name of the hazardous substance, enter its hazardous

classification code. **For example:** for ACETONE enter 3.1, the code for flammable liquids. You would also separately request in writing Trade Secret protection for ACETONE. If you do not, Trade Secret protection would not be granted.

TABLES TO BE USED FOR COMPLETION OF SURVEY

TABLE I - PHYSICAL STATE

- 1=SOLID
- 2=LIQUID
- 3=GAS

TABLE II - QUANTITY UNITS

- 1=POUNDS
- 2=GALLONS
- 3=CUBIC FEET
- 4=MILLICURIES

TABLE IV - STORAGE CODES

Code	Type of Storage
A	Aboveground tank
B	Underground tank
C	Tank inside building
D	Steel drum
E	Plastic or non-metallic drum
F	Can
G	Carboy
H	Silo
I	Fiber drum
J	Bag
K	Box
L	Cylinder
M	Glass bottles or jugs
N	Plastic bottles or jugs
O	Totebin
P	Tank wagon
Q	Railcar
R	Other
S	Dewar

TABLE III - REPORTING QUANTITIES (AMOUNTS) AND CODES

CODE	FROM...	TO...
00	0	4
01	5	9
02	10	19
03	20	49
04	50	199
10	200	499
11	500	999
20	1,000	4,999
21	5,000	9,999
30	10,000	49,999
31	50,000	99,999
40	100,000	249,999
41	250,000	499,999
42	500,000	749,999
43	750,000	999,999
50	1,000,000	2,499,999
51	2,500,000	4,999,999
52	5,000,000	7,499,999
53	7,500,000	9,999,999
60	10,000,000	24,999,999
61	25,000,000	49,999,999
70	50,000,000	74,999,999
71	75,000,000	99,999,999
80	100,000,000	249,999,999
81	250,000,000	499,999,999
90	500,000,000	749,999,999
91	750,000,000	999,999,999
99	1 BILLION	HIGHER THAN 1 BILLION

TABLE V - TEMPERATURE AND PRESSURE CONDITIONS AND STORAGE CODES

Codes	Storage Conditions
	(PRESSURE)
1	Normal pressure
2	Greater than normal pressure
3	Less than normal pressure
	(TEMPERATURE)
4	Normal temperature
5	Greater than normal temperature
6	Less than normal temperature but not cryogenic
7	Cryogenic conditions

EXAMPLE: Antifreeze in the main building is kept in a tank inside the building, at normal pressure and normal temperature.

Table IV shows you that the code for a tank inside a building is C. Table V shows you that the code for normal pressure is 1 and the code for normal temperature is 4.

You enter: C 1 4

TABLE VI - HAZARD CLASSIFICATION CODES

Code	Class	Code	Class
(1.1)	Class A Explosives	(4.3)	Dangerous When Wet
(1.2)	Class B Explosives	(4.4)	Reactive Material
(1.3)	Class C Explosives	(4.5)	Combustible Materials
(1.4)	Blasting Agents	(5.1)	Oxidizers
(1.5)	Insensitive Explosives	(5.2)	Organic Peroxides
(2.1)	Flammable Gases	(6.1)	Poisonous Materials
(2.2)	Nonflammable Gases	(6.2)	Etiologic Materials
(2.3)	Poison Gases	(6.3)	Acute Health Hazard
(3.1)	Flammable Liq. (FP less than 0°F)	(6.4)	Chronic Health Hazard
(3.2)	Flammable Liq. (FP between 0°F & 73°F)	(6.5)	Pesticide
(3.3)	Flammable Liq. (FP between 73°F & 141°F)	(7.3)	Radioactive Materials
(4.1)	Flammable Solids	(8.0)	Corrosives
(4.2)	Spontaneously Combustible Material	(9.0)	Misc. Hazardous Materials

SECTION D EXAMPLE

COMMON NAME/TRADE NAME: [DIAZINON 50 W]

HAZARDOUS INGREDIENT

IN HIGHEST CONCENTRATION: [DIAZINON]

<input type="checkbox"/>	EHS	<input type="checkbox"/>	112(r)	PHYSICAL STATE	UNIT OF MEASURE	AVG. AMT. CODE	MAX. AMT. CODE	AMT. IN CODE	AMT. OUT CODE	NUMBER DAYS ON SITE	STORAGE CODE	HAZARD CLASSES	CAS NO. (IF KNOWN)
2	1-PURE 2-MIXTURE			USE TABLE I	USE TABLE II	USE TABLE III	USE TABLE III	USE TABLE III	USE TABLE III	3 DIGIT NO.	USE TABLE IV & V	USE TABLE VI	[333-41-5]
<input type="checkbox"/>	1-NEW 0 LONGER REPORTABLE			[1]	[1]	[10]	[11]	[20]	[20]	[365]	[J] [1] [4]	[6.3] [6.5]	
											[] [] []		[3077]

STORAGE LOCATIONS AT SITE

[INSIDE WHSE MAIN FLOOR IN THE SPINKLER ROOM SW CORNER OF BLDG
[

EPA PESTICIDE REGISTRATION NO
[100-460-34704]

SECTION VIII

REFERRAL PROGRAM

HAZARDOUS SUBSTANCE INFORMATION SYSTEM (HSIS) REFERRAL PROGRAM

During facility inspections conducted by fire inspectors, a hazardous materials inventory review is done. The purpose of these reviews are to supplement the Community Right to Know (CR2K) auditing activities. Reviews also help place targeted facilities into the Oregon HSIS and helps to determine the accuracy of the information in the system. To process and track the information obtained during these reviews a CR2K survey referral form is completed.

The Office of State Fire Marshal (OSFM) recognizes the need to jointly coordinate with fire departments in the processing of information obtained during these reviews. Without a coordinated effort there is no assurance the information obtained will be entered into the HSIS. This program formalizes this coordinated effort.

Prior to conducting a hazardous material inventory review, the inspector should review the HSIS to see if the facility is reporting and if so, what they are reporting and how they are reporting. This will better prepare the inspector to determine whether or not a referral should be initiated. Information obtained during the HSIS review can be compared to what is actually at the facility. Things to look for in the HSIS are as follows:

- Is the facility currently in the HSIS?
- What SIC group is the facility in (what type of operation is it)?
- What has been reported by other facilities in the same SIC?
- What hazardous substances were reported by the facility?
- If hazardous substances were reported, what quantities were reported?

Once a fire department determines that a referral should be initiated, they complete the form and mail it to the OSFM/HSIS section for processing. Once the OSFM receives the referral, the following steps are taken:

- Review the referral information.
- Assign a facility ID number and enter into database.
- The survey is mailed, tracked for return and processed when received.

INSTRUCTIONS FOR COMPLETING THE COMMUNITY RIGHT TO KNOW REFERRAL FORM

The following is a list of the fields on the referral form, and what is needed in each field. Several of the fields on the Referral form are required before it can be submitted for entry. The required fields are bolded below.

1. Company Name	Enter the name the company is doing business as (DBA).
2. Dept/Div	Enter the name of the department or division of the site in question; e.g., paper mill, this is also used for the “Official business name”, if the DBA is being used as the company name.
3. Site Location	Enter the site address, city, state and zip code.
4. Site County	Enter the county the facility is located in.
5. Responding Fire Dept	Enter the fire department that would respond to this facility.
6. Mailing Address	Enter the entire mailing address for the facility.
7. Manager’s Name	Enter the name of the manager, owner, or whoever is in charge of the site.
8. Phone Number	Enter the area code and phone number for the facility
9. Send to the Attn Of	Enter the name of the person who the survey and correspondences should be sent to.
10. SIC Code 1	Enter the Primary SIC Code for the facility.
11. SIC Code 2	Enter the secondary SIC Code for the facility.
12. Business Activity	Enter the type of business that is conducted at the facility.
13. Person Notifying of Referral	Enter the name of the person who is giving the information regarding the facility
14. Phone	Enter the phone number for the person who is giving information regarding the facility
15. Organization Notifying of Referral	This information will be what is seen in the database under the field titled “Referral Origin”. This field is used to determine how we received information regarding this company.
16. Station	This is the name of the fire station that is submitting the referral.
17. OSFM Staff	Enter your initials here.
18. Date	Enter the date the referral form was completed.
19. Hazardous Substances	To be completed by a fire inspector if they are at the site.
20. Quantities	To be completed by a fire inspector if they are at the site.
21. Location	To be completed by a fire inspector if they are at the site.
22. New Subst	To be completed by a fire inspector if they are at the site.
23. Facility not currently in system	After the referral form is complete, the auditor needs to check this box so that the data entry staff knows that the system has initially been checked for duplication.

Note: The Referral form also has a section for comments. If you feel that there may be some comments that would be helpful to either the data entry staff, or someone who may review this file in the future, make sure that they are entered in the comments section.

**OFFICE OF STATE FIRE MARSHAL
COMMUNITY RIGHT TO KNOW SURVEY REFERRAL FORM**

1. COMPANY NAME		2. DEPT/DIV		FACILITY I.D	
3. SITE LOCATION (SITE, CITY, STATE, ZIP)					
4. SITE COUNTY			5. RESPONDING FIRE DEPT.		
6. MAILING LOCATION (STREET, CITY, STATE, ZIP)					
7. MANAGER'S NAME				8. PHONE	
9. SEND TO ATTN OF				10. SIC CODE 1	
				11. SIC CODE 2	
12. BUSINESS ACTIVITY					
13. PERSON NOTIFYING OF REFERRAL			14. PHONE		
15. ORGANIZATION NOTIFYING OF REFERRAL					
16. STATION		17. OSFM STAFF		18. DATE	
19. HAZARDOUS SUBSTANCES		20. QUANTITIES		21. LOCATION	
_____		_____		_____	
_____		_____		_____	
_____		_____		_____	
				22. NEW SUBST	
				Y <input type="checkbox"/>	
				N <input type="checkbox"/>	
				Y <input type="checkbox"/>	
				N <input type="checkbox"/>	
				Y <input type="checkbox"/>	
				N <input type="checkbox"/>	
REVIEWER USE ONLY					
23. <input type="checkbox"/> Facility not currently in HSIS system.			29. Reviewer		
24. <input type="checkbox"/> Facility misreported reportable quantities.			30. Phone		
25. <input type="checkbox"/> Facility failed to report reportable substances.			31. <input type="checkbox"/> Onsite Audit Date		
26. <input type="checkbox"/> Facility reported as a (1, 2 or 3)			32. <input type="checkbox"/> Audit by mail date		
27. <input type="checkbox"/> Facility should report as a (1, 2 or 3)			33. Audit I.D. #		
28. <input type="checkbox"/> See comments on reverse			34. Auditor Phone No.		
35. Forward to OSFM HSIS <input type="checkbox"/> CAS <input type="checkbox"/>				36. Date	
OSFM USE ONLY					
37. . <input type="checkbox"/> CAS review			46. Date		
38. . <input type="checkbox"/> CAS forward to HSIS			47. Date		
39. . <input type="checkbox"/> HSIS mailed new survey			48. Date		
40. . <input type="checkbox"/> Mailed reminder letter			49. Date		
41. . <input type="checkbox"/> Forwarded to CAS for compliance			50. Date		
42. . <input type="checkbox"/> HSIS received correct survey			51. Date		
43. <input type="checkbox"/> HSIS updated data base			52. Date		
44. . <input type="checkbox"/> HSIS notified reporting organization			53. Date		
45. . <input type="checkbox"/> See comments.			54. Date		
PERSON COMMENTING				PHONE	
COMMENTS					

SECTION IX

COMPLIANCE AUDIT UNIT

1999-2000 COMMUNITY RIGHT TO KNOW UNIT AUDIT ACTIVITIES

The Audit Program is responsible for determining and assuring the accuracy of the Hazardous Substance Information Survey and providing technical assistance to facility operators, emergency responders, emergency planners, and the public. This assistance is provided to increase the understanding of the Oregon Community Right to Know reporting requirements and the accuracy of the Hazardous Substance Information Survey.

The Audit Program accomplishes its goals by conducting audits, telephone consultations, on-site audits and providing informational workshops. Each of these activities are designed to maximize the number of facilities a Compliance Auditor can deal with at one time.

The Audit Program conducts several types of audit activities under two general categories. These categories are:

- Office of State Fire Marshal (OSFM) Initiated Audits, which result in enforcement action.
- Facility Initiated Audits, which are exempt from enforcement action.

Each of the two categories have different types of audits as indicated below.

Office of State Fire Marshal Initiated Audits	Facility Initiated Audits
* On-Site Audits	
* Non-Response Audits	* Fee Review Request Audits
* Mail Audits	* Review Audits
* Review Audits	

Office of State Fire Marshal Initiated Audits - These are audits initiated by the Office of State Fire Marshal. If, during these types of audits, a facility is found to be in non-compliance with the reporting requirements, the facility is issued a Notice & Order of Non-Compliance and Proposed/Final Penalty Assessment Order.

Facility Initiated Audits - These are audits initiated by the facility requesting assistance. If during these types of audits, a facility is found to be in non-compliance with the reporting requirements, the facility is NOT issued a Notice & Order of Non-Compliance and Proposed/Final Penalty Assessment Order.

NOTE: Facilities that are issued a Notice of Non-Compliance and Proposed/Final Penalty Assessment Order for a first instance of non-compliance will have the penalty suspended provided they comply with the requirements prior to the end of the audit.

During 2000, the Audit Program conducted a total of 2,650 review audits and 303 fee audits.

EXPLANATION OF AUDITS:

- On-site Audit - An audit initiated because of a possible reporting error, a review of a Standard Industrial Classification (SIC) code or a random selection process. These audits are conducted at the facility and include a walk-through of the entire site and a review of the facility records, such as purchase orders, invoices, etc.
- Non-Response Audit - An audit initiated because of a facility's failure to comply with the reporting requirements. These audits include a review of the company file and a telephone call to the facility contact person requesting the information. The survey information may be completed over the phone or by issuing the facility a new survey.
- Mail Audit - An audit initiated because of a possible reporting error or when an entire SIC code is being evaluated. These audits consist of sending the facility a letter explaining the audit, an explanation of the reporting requirements and a list of substances reported by other facilities within their SIC code. The facility is asked to re-evaluate their reporting information and notify the Office of State Fire Marshal of their findings. The Office of State Fire Marshal then evaluates their findings to determine whether or not an on-site audit should be made to verify the report.
- Fee Review Request - A review initiated by the facility when they feel there has been an error in the hazardous substance possession fee billing. These reviews include a complete analysis of the company file along with extensive facility personnel interviews, review of company records and a possible on-site audit.
- Review Audits - An audit initiated by the Office of State Fire Marshal or by the facility in order to ask questions concerning their survey or to make corrections to their survey. These audits consist of a file review and facility personnel interviews.

HAZARDOUS MATERIALS TECHNICAL ASSISTANCE “HOTLINE”:

The Hazardous Substance Information Hotline has been established to serve as a gateway for people having concerns, problems, or questions relating to hazardous substances regarding Community Right to Know rules and regulations.

NUMBER OF PROGRAM RELATED PHONE CALLS IN 2000	
<p>Hazardous Substance Information Survey Calls</p> <p>* Approximately 9,000 calls received</p> <p>Information Provided:</p> <ul style="list-style-type: none"> * Explanation of who must report * Which substances are reportable * How to determine reportable quantities * How to determine average, maximum and yearly amounts * Provide technical information on hazardous materials 	<p><u>Hazardous Substance Possession Fee Calls</u></p> <p>* Approximately 627 calls received</p> <p><i>Information Provided:</i></p> <ul style="list-style-type: none"> * Explanation on how fees are calculated and assessed * What programs are funded by the fees * The basis necessary to request a fee review * Procedures to follow for requesting a review * How the review process works and deadlines for filing a review request

* General survey and reporting information	
--	--

PURPOSE AND SCOPE OF THE RULES

- * To assure all hazardous substances used stored, manufactured, processed or disposed of at fixed facilities are identified and the information is submitted to the OSFM.
- * To address the process by which the information is distributed to emergency personnel, public agencies and the public.
- * To establish procedures for issuing non-compliance notices for failure to comply with the reporting requirements.
- * To address the process by which hazardous substance information is identified and submitted to the OSFM.
- * To address the process by which covered employers, owners, and operators will be evaluated to determine their level of compliance.
- * To address the process by which penalties are assessed.

NON-COMPLIANCE AND PENALTY ASSESSMENT CRITERIA

For the purpose of determining the penalties that may be assessed for non-compliance of the reporting requirements, “Non-Compliance Classes” were established. Those classes are:

- * **Class I** = Failure to request and/or submit the hazardous substance survey, or substantive changes when required.
- * **Class II** = Failure to maintain and/or provide hazardous substance records when requested.
- * **Class III** = Failure to report all required information and/or report the information correctly.
- * **Class IV** = Failure to provide health professionals with hazardous substance information during a medical emergency.
- * **Class V** = Intentional misreporting of survey, substantive change, survey correction, or records information.
- * **Class VI** = Failure, when submitting a survey, to report all reportable substances, and/or report the correct maximum quantity.

PENALTIES

Covered employers, owners, and operators found to be in Class I, II, III, or IV non-compliance will be assessed a penalty for each non-compliance class for which they are in non-compliance, as follows:

Class I Non-Compliance	\$200.00	Class II Non-Compliance	\$70.00
Class III Non-Compliance	\$30.00	Class IV Non-Compliance	\$1,000.00

Class V Non-Compliance penalties will be assessed daily for each classification of non-compliance. Penalties will be calculated from the date the Office of State Fire Marshal receives the intentional misreporting to the date the misreporting is identified.

Class VI Non-Compliance penalties will be assessed according to the total combined amounts of hazardous substances not reported.

SUSPENSION OF PENALTIES

- Penalties for *first instance* (within five years) Class I, II, III, and/or VI Non-Compliance will be suspended provided the employer, owner, or operator submits the required information by the compliance date.
- Penalties for *second instance* (within five years) Class I, II, III, and/or VI Non-Compliance will have a 50% suspension provided the employer, owner, or operator submits the required information by the compliance date.
- Penalties for *third instance* (within five years) Class I, II, III, and/or VI Non-Compliance will NOT be suspended.
- Penalties for Class IV and V Non-Compliance will NOT be suspended.

Available Pamphlets

- The Guide to the Federal Emergency Planning and Community Right To Know Act (SARA Title III) provides the requirements of the Act, explains what SARA Title III is, and gives a general description of each section of the requirements.
- The handout for Community Awareness and Emergency Response (CAER) groups provides industry with an explanation of what CAER groups are and how the groups can be of benefit to them.
- The Guide for the Oregon Business Community provides the requirements for determining if a facility is subject to reporting the possession of hazardous substances.

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